



South Western Sydney
Local Health District



Circulating and Instrument Nurse: **Novice** Professional Development Pathway

Circulating and Instrument Nurse: **Novice** Professional Development Pathway

Introduction

- The Professional Development Pathway for Instrument and Circulating Nurse Novice (the Pathway) encompasses skill and knowledge development activities to support current, acting or aspiring Instrument and Circulating Nurse Novice.
- The Pathway has been designed to support and provide a structured development plan, agreed upon between staff and their manager. It can be used as a resource to promote regular conversations as the staff member progresses through the Pathway and develops their knowledge, skills and capabilities. The Pathway can form part of the Performance Development Review cycle.
- The Pathway also supports Succession Planning initiatives which may contribute to Recognition Prior Learning (RPL) for some elements.
- The Pathway begins with an undertaking between the line manager and the staff member to set goals, agree on timeframes and to ensure that the staff member has the operational support to succeed.
- The Pathway then moves on to a suite of overarching professional development activities related to the Anaesthetic Nurse Beginner. This then progresses to the specific activities designed to guide the staff members development in Instrument and Circulating Nurse Novice specific areas of their role.

Transforming Your Experience

The Pathway supports Focus Area 4. Effective Leadership and Empowered Staff in the Transforming Your Experience (TYE) Implementation plan 2017-2023 and provides a framework for staff members to develop skills and achieve their full potential.

Target audience

Current, acting, or aspiring Instrument and Circulating Nurses (0-4 months).

Purpose

The purpose of the Pathway is to support career progression and succession planning as well as serve as a resource to guide professional development.

Learning outcomes

It is expected that by working through the Pathway that the staff member will be able to

- perform the requirements of the position identified as part of the professional learning pathway.
- act as a mentor for others.
- contribute to the development of their service or specialty.
- advocate for nursing and or midwifery.
- contribute to the body of knowledge for their service or specialty.
- show evidence of professional development in career pathway.

References

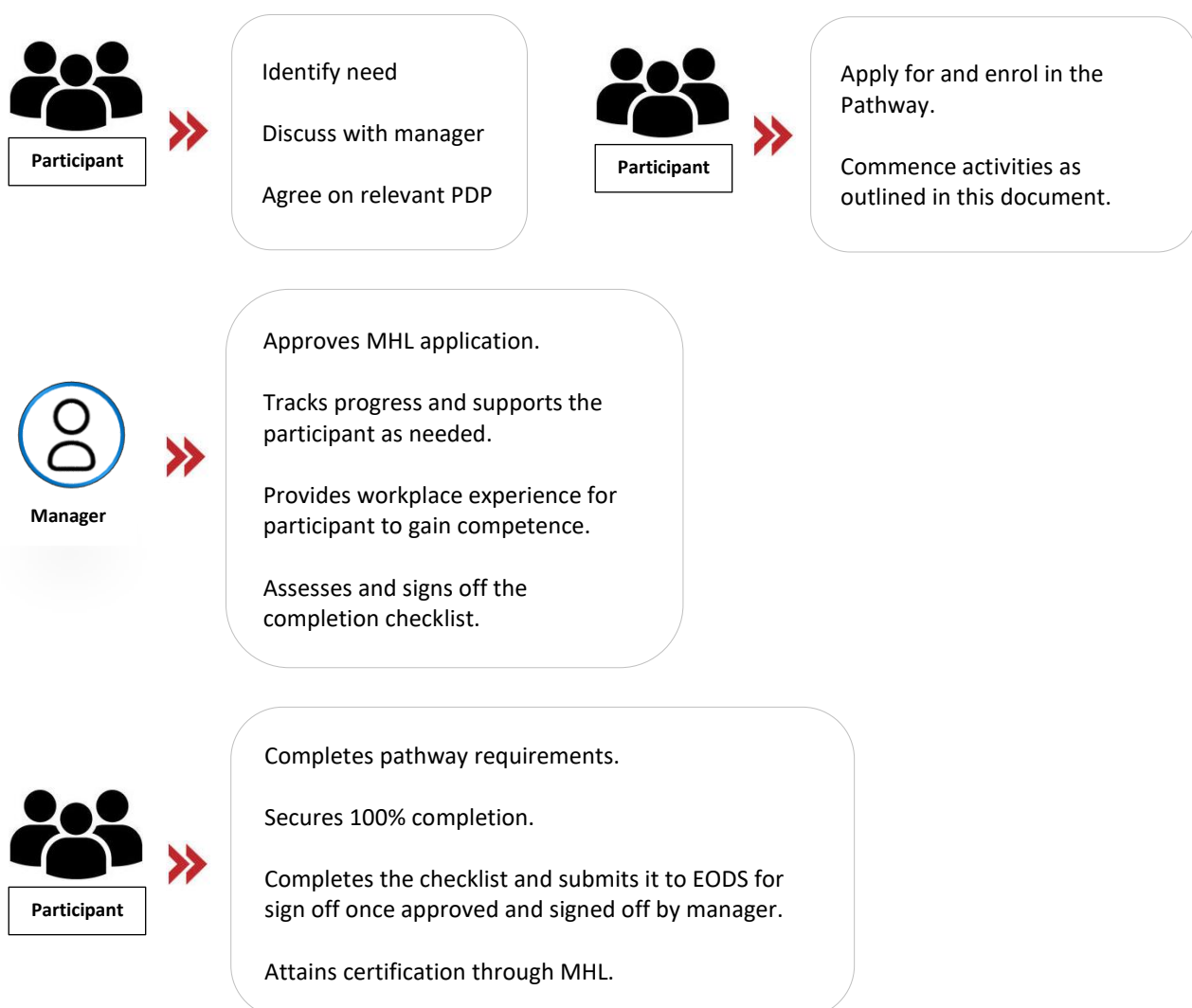
- SWSLHD Workforce Plan 2022-2028 (in DRAFT)
- SWSLHD Nursing and Midwifery Succession Planning Framework 2021

Circulating and Instrument Nurse: **Novice** Professional Development Pathway

Application, Enrolment and Completion processes

1. Staff member or manager identify need, discuss and come to an agreement about the Pathway that would best suit professional development needs.
2. Staff member applies for the pathway through MHL. Manager approves. Staff member is enrolled.
3. Staff member progresses through the pathway.
4. At the end of each section, the manager reviews progress within the section with the staff member and ensures all activities are completed before the participant progresses to the next section within the pathway.
5. The Assignment Completion Checklist is completed and submitted to the Education and Organisational Development Service for sign off.
6. 100% completion is required within the pathway.
7. Upon 100% completion, the pathway will automatically generate a certificate of completion which will be visible and accessible through the staff member's transcript.

The above steps are also demonstrated through the following workflow diagram.



Circulating and Instrument Nurse: **Novice** Professional Development Pathway

My Health Learning

The Pathway has been compiled in My Health Learning (MHL) for participants to easily access all requirements and track their own progress.

Managers and their delegates can track participants' progress in the pathway through MHL.

Each section includes online modules, classroom courses, external learning activities, operational assessments and assignments. A complete list of items is provided in following pages.

Each section of the pathway is listed separately to make it easy for participants to understand the requirements for each section and the number of activities that are required to be completed.

Managers, their delegates and/or the Preceptors are required to mark off the Operational Assessments.

Online modules automatically record completion once the modules are completed successfully by the participant.

Classroom courses will be marked off as completed by the Education and Training Administration team once the participant attended relevant classroom training.

Please refer to the Professional Development Pathways Guidelines document that is available on the website for detailed information on the various terms used in this document.

Circulating and Instrument Nurse: **Novice** Professional Development Pathway

Section 1: The Instrument and Circulating Nurse: Roles and Responsibilities

Learning Outcomes

- Understand the role and responsibilities of an instrument and circulating nurse.
- Understand the roles and responsibilities of the instrument and circulating nurse as part of the multidisciplinary team.
- Explore the documentation and legislative requirements of the instrument and circulating nurse role.
- Demonstrates skills in written, verbal and electronic communication.
- Conduct an effective handover.
- Understand the legal and ethical frameworks that surround perioperative nursing practice.

Online Modules

#	Code	Title
1	241744958	Health Literacy and Teach-back
2	250791837	Consent to medical Treatment
3	249108791	IDMH-10 Consent, decision making & privacy-a guide for clinicians.
4	53594602	Nursing, Midwifery and the Law
5	45833329	Patient Identification and Procedure Matching
6	47857717	Clinical Handover

External Learning Activities

Read: [ACORN: Nursing Roles Instrument and Circulating Nurse](#)

Read: [NSW Health Consent to Medical and Healthcare Treatment Manual](#)

Operational Assessments

#	Code	Title
1	SWSLHD-OA-2024-12160	Perioperative: Procedure Matching and Consent



Patient Consent
and Procedure Matc

Circulating and Instrument Nurse: **Novice** Professional Development Pathway

Section 2: Work Health and Safety Responsibilities

Learning Outcomes

- Identifies and WHS risks within the Perioperative environment
- Promotes optimum safety for staff and patients
- Applies appropriate infection control procedures
- Identify the top 3 risks within the department
- Appropriately selects the correct PPE for various precautions within the perioperative environment
- Ensures correct safety precautions implemented for a patient undergoing a procedure involving LASER.
- Correctly and safely transfers an unconscious patient from an operating table to the ward bed.
- Appropriately manage sharps within the perioperative setting
- Follow the required steps to manage a cold chain breach.

Online Modules

#	Code	Title
1	42498422	Operating Suite Beyond the Red Line
2	332428814	Radiation Protection Awareness
3	253093581	Infection Prevention-transmission based precautions
4	253063654	Infection Prevention-Enhanced Precautions
5	294450660	PPE for combined transmission-based precautions
6	319438161	Donning & Fit Check of P2 or N95
7	316828191	ChemAlert v5 for all staff (This is a learning pathway in itself. It cannot be included in the PDP. The participant has to search for and complete the pathway separately.)
8	107466425	Safe Patient Handling

External Learning Activities

Read: [SWSLHD Radiation Management Plan, \(Section 8 Radiation Safety in Operating Theatres\)](#)

Read: [ACORN Standard: Perioperative Attire](#)

Read: [ACORN Standard: Sharps and preventing sharps-related injury \(SPSRI\)](#)

Read: SWSLHD_Proc2021_028 *Risk Screening, infection prevention and control of suspected or confirmed Creutzfeldt-Jakob Disease (CJD)*

Operational Assessments

#	Code	Title
1	SWSLHD-OA-2020-1299	SWSLHD Object Moving Practical Assessment
2	SWSLHD-OA-2020-12100	SWSLHD Patient Moving Practical Assessment
3	SWSLHD-OA-2020-12101	PPE Donning and Doffing - Clinical Competency Assessment for combined precautions
4	SWSLHD-OA-2024-12171	Perioperative: Laser Safety in Theatres



CEC



01 Perioperative

Clinical-CompetencyLaser Safety in Theat

Circulating and Instrument Nurse: **Novice** Professional Development Pathway

Section 3: Preparing the Operating Theatre

Learning Outcomes

Rotate through minor elective lists as a Circulating Nurse i.e., Endoscopy, general surgery, ECT, Urology, Gynae

- Develop and understanding to evidence-based practice in perioperative nursing and how these advancements have contributed to positive patient outcomes.
- Discusses the importance of appropriate operating theatre preparation to ensure patient safety.
- Develop practical strategies to balance workload
- Promote patient safety whilst using electrosurgical equipment
- Demonstrate an understanding of consent and actively participates in the Clinical Procedural Checklist

Online Modules

#	Code	Title
1	478484140	Clinical Procedure Safety

External Learning Activities

Read: [ACORN From theatre to perioperative: A brief history of early surgical nursing](#)
Read: [ACORN Standards: Cleaning and Maintaining the Perioperative Environment \(CMPE\)](#)
Read [Responsibility for patient care in perioperative practice](#)
Read [The importance of the perioperative nurse](#)
Read [NSW Health Clinical Procedure Safety](#)
Read [ACORN Standards: Electrosurgical Safety \(ES\)](#)
Read [Management of a fire in the operating room](#)
Read [Teach me Surgery: Diathermy](#)

Operational Assessments

#	Code	Title
1	SWSLHD-OA-2024-12172	Perioperative: Preparing a Theatre
2	SWSLHD-OA-2024-12173	Perioperative: Electrosurgical Equipment



02 Perioperative
Preparing a Theatre



03 Perioperative
Electrosurgical Equi

Circulating and Instrument Nurse: **Novice** Professional Development Pathway

Section 4: The sterile field- Asepsis and Surgical Conscience

Learning Outcomes

Rotate through minor elective lists as a Circulating Nurse i.e., Endoscopy, general surgery, ECT, Urology, Gynae

- Perform table setting in preparation for a surgical procedure
- Handle instruments and disposables to prevent contamination of the sterile field
- Discusses surgical conscience and recognises breach of sterility
- Demonstrates understanding of medication safety in the perioperative environment
- Discusses labels used on the sterile field for intraoperative medications
- Define surgical conscious and its implications in patient safety
- Discuss the purpose of chemical indicators on wrapped steamed sterilised items

Online Modules

#	Code	Title
1	40027445	Aseptic technique

External Learning Activities

Read: [ACORN Standards: Asepsis \(A\)](#)

Read: [NSQHS National Standard for User-applied Labelling of Injectable Medicines, Fluids and Lines\(Chapter 6\)](#)

Watch [Table Setting, Basic Instruments and Disposables](#)

Watch [Surgical Conscience](#)

Operational Assessments

#	Code	Title
1	SWSLHD-OA-2024-12174	Perioperative: Aseptic Technique Sterile Field



04 Perioperative
Aseptic Technique S

Circulating and Instrument Nurse: **Novice** Professional Development Pathway

Section 5: Accountable Items and Instrument Tracking

Learning Outcomes

- Knowledge in the basic function of the h-trak system
- Ensure procedures are completed in h-trak for accuracy
- Troubleshoot issues when they occur with H-Trak and instacount systems
- Discuss the process of linking instrumentation to inpatients
- Discuss the impact on inadvertently leaving an accountable item in-situ
- Describe the sequence of errors that could lead to the inadvertent retained accountable items
- Confidently manage incorrect counts
- Discuss the minimum requirements for undertaking a count of accountable items
- Describe the process of discrepancies in a count and actions to take

External Learning Activities

Read: [h-trak](#) access via intranet and read user guide for your facility.
Read: PD2023_002 Accountable Items Used in Surgery and Other Procedures
Read [WHO Guidelines for Safe Surgery](#)
Read [ACORN Standards: Accountable Items \(AI\)](#)
Read and Watch [BBraun Instacount plus instrument management system](#)

Operational Assessments

#	Code	Title
1	SWSLHD-OA-2024-12175	Perioperative: Managing Accountable Items



05 Perioperative
Managing Accounta

Circulating and Instrument Nurse: **Novice** Professional Development Pathway

Section 6: Instrument Basics

Learning Outcomes

- Develop an understanding of the maintenance and care of surgical instruments.
- Identify the four classes of surgical instrumentation
- Identify the basic steps of correct, effective, and safe re-processing of medical devices
- Discuss why instruments may be labelled as 'single use'
- Demonstrate the safe and appropriate disposal of single use items
- Identify the purpose for loan equipment in the perioperative setting
- Discuss best practice measures for the management and handling of loan equipment
- Identify instruments, uses and location within the sterile set up room
- Demonstrate knowledge of the Spaulding classification system to disinfection and sterilisation

Online Modules

#	Code	Title
1	46357618	Decontamination of Reusable Medical Devices

External Learning Activities

Watch [Royal Australasian College of Surgeons: Surgical Skills-Surgical Instruments](#)
Read [NSQHS Standards: Reprocessing of reusable medical devices in health service organisations](#)
Read [ACORN Position Statement: Single use items](#)
Read [Centres for Disease Control and Prevention: A rational approach to disinfection and sterilisation](#)
Read [Teach Me Surgery: Surgical instruments](#)

Circulating and Instrument Nurse: **Novice** Professional Development Pathway

Section 7: Patient Comfort and Positioning

Learning Outcomes

Rotate with preceptor through minor elective lists (i.e. Endoscopy, ECT, General Surgery, Urology and Gynaecology)

- Defines hypothermia and its implications on the surgical patient
- Discusses methods to prevent hypothermia in the Perioperative setting.
Identify pressure point areas and patient positioning aids for pressure injury management in the perioperative patient
- Assess patients risk factors for VTE and implement prevention strategies
- Differentiate between type 1 and type 2 diabetes and its management
- Discuss hypoglycaemia and hyperglycaemia and its management
- Describe the risks of NBM in the diabetic perioperative patient including DKA.
- Blood Glucose monitoring importance within the perioperative period
- Recognise and incorporate sensitive care involving dignity and respect for patients with obesity

Online Modules

#	Code	Title
1	117156049	Learning Path - Pressure Injury Prevention: Risk Assessment and Risk Management (This is a learning pathway in itself. It cannot be included in the PDP. The participant has to search for and complete the pathway separately.)
2	237965997	Safe Use of Anticoagulants
3	212082420	Electronic Venous Thromboembolism (VTE) Risk Assessment Tool for Adult Inpatients

External Learning Activities

Read [3M Facts on Forced air warming](#)
Read [ACORN Standards: Hypothermia \(H\)](#)
Read [ACORN Patient Positioning and Manual Handling \(PPMH\)](#)
Watch [Darren Lehmens experience with VTE](#)
Discover [Sequential Calf Compressors](#)

Operational Assessments

#	Code	Title
1	SWSLHD-OA-2024-12176	Perioperative: Patient Comfort and Positioning



Patient Comfort
and Positioning.doc

Circulating and Instrument Nurse: **Novice** Professional Development Pathway

Section 8: Documentation

Learning Outcomes

- Describe how information contained in the patient’s medical care record is used to drive Activity Based Funding
- Identify general guidelines for clinical documentation to allow accurate coding and case mix classification
- Achieve quality documentation for activity-based funding
- Describe why patient records are important to the patient, colleagues, and care teams
- Identify risks posed by poor documentation
- Discuss the components and purpose of an operation report

Online Modules

#	Code	Title
1	39988532	Documentation and Activity Based Funding for Clinicians
2	39831941	Clinical Documentation: Getting it Right
3	132186680	eMeds: Medication Orders
4	132192273	eMeds: Nursing Medication Orders
5	132259299	eMeds: Administering Medications
6	328253958	eMeds: Fluid Infusions-Administration

External Learning Activities

Read: [Teach Me Surgery: The operation note](#)

Circulating and Instrument Nurse: **Novice** Professional Development Pathway

Section 9: Patient Skin Antisepsis, Draping, Wounds, Drains and Sutures

Learning Outcomes

- Demonstrates knowledge of suture materials, their use and handling techniques.
- Locate correct suture when requested
- Describe the solutions and technique used in skin antisepsis
- Discuss the principles of draping
- Demonstrate understanding of planning surgical incisions
- Discuss the role of the instrument and circulating nurse in preventing surgical site infections
- Describe the rationale for choice of wound dressings
- Identify damage risk within surgery
- Discuss how antimicrobial resistance develops

Online Modules

#	Code	Title
1	42833429	Wound Management
2	40063891	Wound Assessment
3	137891572	Antimicrobial Resistance: Turn the tide
4	42364545	Invasive Device Protocols

External Learning Activities

Read: [Geeky Medics: Types of Suture Material](#)
Read [ACORN Standards: Patient Skin Antisepsis \(PSA\)](#)
Watch [Patient Skin Antisepsis and draping](#)
Read [Teach Me Surgery: Surgical Site Infections](#)
Read [vacuum assisted closure \(VAC\)/negative pressure wound therapy](#)
Read [Teach Me Surgery: Damage to Local Structures](#)
Read and watch [Teach Me Surgery: Drain Insertion](#)

Circulating and Instrument Nurse: **Novice** Professional Development Pathway

Section 10: Specimen Collection and Handling

Learning Outcomes

- Demonstrates competence in the identification, collection, handling and labelling of specimens
- Discusses the process of specimen timing pertaining to hand off
- Discusses the specimen preservation process
- Demonstrates documentation requirements for specimen collection
- Discusses WHS and infection control measures when specimen handling
- Demonstrates understanding of the types of specimens to be collected
- Discuss delayed, misplaced or lost specimen implications to patient care
- Outlines the process for managing lost or misplaced specimens
- Describe contents of a spill kit
- Describe the steps to contain and clean up a chemical spill
- Identifies how to look up pathology results on eMR

Online Modules

#	Code	Title
1	219012451	Hazardous Chemical Spills
2	131157097	eMR: Pathology Orders

External Learning Activities

Read: [ACORN Standard: Specimen identification collection and handling \(SICH\)](#)
Listen [Surgical pathology: Fresh, Fixed or Frozen](#)

Operational Assessments

#	Code	Title
1	SWSLHD-OA-2024-12177	Perioperative: Specimen Collection and Handling



06 Perioperative
Specimen Collection

Circulating and Instrument Nurse: **Novice** Professional Development Pathway

Section 11: Aseptic Technique, Surgical Hand Antisepsis, Gowning and Gloving

Learning Outcomes

- Define aseptic technique
- Explain the importance of aseptic technique within the perioperative environment
- Discuss the essential components of aseptic technique
- Apply aseptic technique principles in the role of an instrument/circulating nurse
- Understand the role of surgical hand antisepsis in preventing health care associated infections in perioperative patients
- Correctly perform surgical hand antisepsis, gowning and gloving that reflect current evidence-informed practice.

External Learning Activities

Read: [ACORN Standards: Surgical hand asepsis, gowning and gloving \(SHAGG\)](#)

Watch [ACORN: Asepsis Scrubbing Gowning and Gloving](#)

Read SWSLHD Proc2021_030 *Surgical Aseptic Non-Touch Technique (Surgical ANTT) and Standard Aseptic Non-Touch Technique (Standard ANTT)*

Operational Assessments

#	Code	Title
1	SWSLHD-OA-2024-12178	Perioperative: Surgical Hand Scrub, Gowning and Gloving



07 Perioperative
Surgical Hand Scrub

Circulating and Instrument Nurse: **Novice** Professional Development Pathway

Assignments

Each section has a sub-section on Assignments. These assignments include activities that the participant is required to complete in collaboration with their manager. These activities are often actions that need to be completed outside of My Health Learning.

Once all actions are completed, the participant and their manager are required to complete the checklist that is provided at the end of this document. This checklist acts as a 'final sign off' by the manager confirming that the participant has met all requirements listed within this document and pathway.

The signed checklist has to be scanned and emailed to the Education and Organisational Development Service (EODS) via email at SWLHD-EducationOD@health.nsw.gov.au.

The EODS team will mark off the final assignment in My Health Learning. An automatic certificate of completion will be generated for the Pathway once this assignment is marked off.

Assignments for each section are provided below.

Section 1: The Instrument and Circulating Nurse: Roles and Responsibilities
Reflective Practice Module Instrument and Circulating Nurse Roles and Responsibilities
The manager should mark this assignment as completed after they:
<ul style="list-style-type: none">• meet with the participant to confirm learning and knowledge gained from all external activities listed in this section; and• the participant successfully completes the following activities:<ul style="list-style-type: none">-Observe Shadow your preceptor and observe the workflows within and operating theatre.-Observe Shadow your preceptor and take note of how they safely set up the theatre in preparation or patient care.
The manager/preceptor must ensure they provide sufficient opportunities for the participant to practice the skills and support the participant in attaining an appropriate level of competence in this section before signing the participant off as having completed this assignment.

Section 2: Work Health and Safety Responsibilities
Reflective Practice Module Work Health and Safety Responsibilities
The manager should mark this assignment as completed after they:
<ul style="list-style-type: none">• meet with the participant to confirm learning and knowledge gained from all external activities listed in this section; and• the participant successfully completes the following activities:<ul style="list-style-type: none">– Complete Have your CNE enrol you into a Laser Safety course.– Locate The spills kit within your department.– Find Have your preceptor assist you fit you appropriately for a led apron. Take note of where the led aprons are stored within your department.
The manager/preceptor must ensure they provide sufficient opportunities for the participant to practice the skills and support the participant in attaining an appropriate level of competence in this section before signing the participant off as having completed this assignment.

Circulating and Instrument Nurse: **Novice** Professional Development Pathway

Section 3: Preparing the Operating Theatre

Reflective Practice Module Preparing the Operating Theatre

The manager should mark this assignment as completed after they:

- meet with the participant to confirm learning and knowledge gained from all external activities listed in this section; and
- the participant successfully completes the following activities:
 - **Observe** How each member of the perioperative team prepares the operating theatre depending on their role.
 - **Observe** the standard equipment within the operating rooms within your department.
 - **Observe:** A team 'time out' also known as clinical procedure safety.

The manager/preceptor must ensure they provide sufficient opportunities for the participant to practice the skills and support the participant in attaining an appropriate level of competence in this section before signing the participant off as having completed this assignment.

Section 4: The sterile field- Asepsis and Surgical Conscience

Reflective Practice Module the Sterile Field and Surgical Consciousness.

The manager should mark this assignment as completed after they:

- meet with the participant to confirm learning and knowledge gained from all external activities listed in this section; and
- the participant successfully completes the following activities:
 - **Activity** Work with your preceptor to practice opening techniques of sterile bundles, instrument trays and additional sterile items
 - **Activity** With your preceptor, pour solution into a dally pot onto the sterile field.
 - **Activity** With your preceptor, handle medication for the scrub nurse to draw up maintaining sterility.
 - **Complete** Logbook-Preparing the Sterile Field

The manager/preceptor must ensure they provide sufficient opportunities for the participant to practice the skills and support the participant in attaining an appropriate level of competence in this section before signing the participant off as having completed this assignment.

Circulating and Instrument Nurse: **Novice** Professional Development Pathway

Section 5: Accountable Items and Instrument Tracking

Reflective Practice Module Accountable Items and Instrument Tracking

The manager should mark this assignment as completed after they:

- meet with the participant to confirm learning and knowledge gained from all external activities listed in this section; and
- the participant successfully completes the following activities:
 - **Activity** Observe your preceptor undertaking a count with the scrub nurse.
 - **Activity** Under the guidance of your preceptor, complete a count with the scrub nurse.
 - **Activity** Under the guidance of your preceptor, scan items used for a case into the HTrak system
 - **Activity** Under the guidance of your preceptor, scan items into Instacount.
 - **Complete** Logbook-Performing a count

The manager/preceptor must ensure they provide sufficient opportunities for the participant to practice the skills and support the participant in attaining an appropriate level of competence in this section before signing the participant off as having completed this assignment.

Section 6: Instrument Basics

Reflective Practice Module Instrument Basics

Instrument Basics: Reflection

The manager should mark this assignment as completed after they:

- meet with the participant to confirm learning and knowledge gained from all external activities listed in this section; and
- the participant successfully completes the following activities:
 - **Discuss** with your manager working in the sterile set-up room and participate in list set-ups.
 - **Discuss** With your manager to take a tour through your organisations CSSD department. Note how re-usable medical devices are re-processed.

The manager/preceptor must ensure they provide sufficient opportunities for the participant to practice the skills and support the participant in attaining an appropriate level of competence in this section before signing the participant off as having completed this assignment.

Section 7: Patient Comfort and Positioning

Reflective Practice Module Patient Position and Comfort

The manager should mark this assignment as completed after they:

- meet with the participant to confirm learning and knowledge gained from all external activities listed in this section.

The manager/preceptor must ensure they provide sufficient opportunities for the participant to practice the skills and support the participant in attaining an appropriate level of competence in this section before signing the participant off as having completed this assignment.

Circulating and Instrument Nurse: **Novice** Professional Development Pathway

Section 8: Documentation

The manager should mark this assignment as completed after they:

- meet with the participant to confirm learning and knowledge gained from all external activities listed in this section; and
 - the participant successfully completes the following activities:
 - **Activity** Under the guidance of your preceptor, document 'Surgical Case Data' onto SurgiNet
- The manager/preceptor must ensure they provide sufficient opportunities for the participant to practice the skills and support the participant in attaining an appropriate level of competence in this section before signing the participant off as having completed this assignment.

Section 9: Patient Skin Antisepsis, Draping, Wounds, Drains and Sutures

Reflective Practice Module Patient Skin Asepsis, Draping, Wounds, Drains and Sutures

The manager should mark this assignment as completed after they:

- meet with the participant to confirm learning and knowledge gained from all external activities listed in this section
- The manager/preceptor must ensure they provide sufficient opportunities for the participant to practice the skills and support the participant in attaining an appropriate level of competence in this section before signing the participant off as having completed this assignment.

Section 10: Specimen Collection and Handling

Reflective Practice Module Specimen Collection and Handling

The manager should mark this assignment as completed after they:

- meet with the participant to confirm learning and knowledge gained from all external activities listed in this section; and
- the participant successfully completes the following activities:
 - **Activity** Collect a specimen from the instrument nurse under the guidance of your preceptor
 - **Complete** Logbook-Specimen Collection

The manager/preceptor must ensure they provide sufficient opportunities for the participant to practice the skills and support the participant in attaining an appropriate level of competence in this section before signing the participant off as having completed this assignment.

Section 11: Aseptic Technique, Surgical Hand Antisepsis, Gowning and Gloving

Reflective Practice Module Aseptic Technique, Surgical Hand Antisepsis, Gowning and Gloving

The manager should mark this assignment as completed after they:

- meet with the participant to confirm learning and knowledge gained from all external activities listed in this section; and
- the participant successfully completes the following activities:
 - **Activity** With your preceptor, perform a surgical scrub.
 - **Complete** Logbook-Surgical hand scrub, gowning and gloving.

The manager/preceptor must ensure they provide sufficient opportunities for the participant to practice the skills and support the participant in attaining an appropriate level of competence in this section before signing the participant off as having completed this assignment.

Circulating and Instrument Nurse: **Novice** Professional Development Pathway

Circulating & Instrument Nurse Novice Professional Development Pathway Completion Form

This form confirms that the participant has completed all requirements of the Professional Development Pathway and can be issued a certificate of completion in My Health Learning (MHL).

Participant Name		Employee Number	
Department		Facility/Service	
Date		Participant Signature	
Line Manager Confirmation			
<input type="checkbox"/> I confirm that the participant has completed all requirement of the Pathway including additional workplace experiential activities that are required as part of this pathway.			
Manager Name		Manager Role	
Date		Manager Signature	

Assignments

The Pathway includes assignments in the following sections that have been completed by the participants.

Course Name	Completed? ✓ or X
Section 1: The Instrument and Circulating Nurse: Roles and Responsibilities	
Section 2: Work Health and Safety Responsibilities	
Section 3: Preparing the Operating Theatre	
Section 4: The sterile field- Asepsis and Surgical Conscience	
Section 5: Accountable Items and Instrument Tracking	
Section 6: Instrument Basics	
Section 7: Patient Comfort and Positioning	
Section 8: Documentation	
Section 9: Patient Skin Antisepsis, Draping, Wounds, Drains and Sutures	
Section 10: Specimen Collection and Handling	
Section 11: Aseptic Technique, Surgical Hand Antisepsis, Gowning and Gloving	

Submit the completed and signed form to the Education and Organisational Development Service (EODS) via email at SWSLHD-EducationOD@health.nsw.gov.au for sign off in My Health Learning.